

access

AGENDA TRANSPORTATION PROFESSIONALS ADVISORY COMMITTEE (TPAC) MEETING

Thursday, July 13, 2017

9:30 a.m. – 11:30 a.m.

Access Services Headquarters, 3449 Santa Anita Avenue
Third Floor Council Chambers Room, El Monte CA, 91731

TPAC MISSION STATEMENT

Through our diversity and expertise in the transportation industry, the Transportation Professionals Advisory Committee provides the Access Board our perspective, advice, and advocacy with an understanding of the community, environment, and regulations.

TPAC promotes innovative, cost effective and high quality specialized transportation solutions.

Time	Item	Item Description	Presenter	Disposition	Pages
	1.	Call to Order	Chair	Action	
	2.	Introductions	Chair	Information	
	3.	Approval June 08, 2017 Meeting Minutes	Chair	Action	3-5
	4.	General Public Comment	Chair/Public	Information	
	5.	Interim Executive Director's Report	Andre Colaiace	Information	
	6.	Comprehensive Operational Review – Mid Study Report	Nelson Nygaard Consulting	Presentation	

7.	Regional Performance Data	Randy Johnson	Presentation
8.	New Business Raised Subsequent to the Posting of the Agenda	Members	Possible Action
9.	Adjournment		Action

Access Services does not discriminate on the basis of disability. Accordingly, Access Services seeks to ensure that individuals with disabilities will have an equal opportunity to participate in the range of Access Services events and programs by providing appropriate auxiliary aids and services to facilitate communication. In determining the type of auxiliary aids and services for communication that will be provided, primary consideration is given to the request of the individual with disabilities. However, the final decision belongs to Access Services. To help ensure availability of those auxiliary aids and services you require, please make every effort to notify Access Services of your request at least three (3) business days (72 hours) prior to the meeting in which you wish to utilize those aids or services. You may do so by contacting (213) 270-6000.

Note: ASI board meetings are held pursuant to the Ralph M. Brown Act [Cal. Gov. Code §54950] and are open to the public. The public may view and obtain all written information supporting this agenda provided to the board both initially and supplementary prior to the meeting at the agency's offices located at 3449 Santa Anita Avenue 3rd Floor, El Monte, California and on its website at <http://accessla.org>. Documents, including Power Point handouts distributed to Board Members by staff or Board members at the meeting will simultaneously be made available to the public. Three opportunities are available for the public to address the board during a board meeting: (1) before closed session regarding matters to be discussed in closed session, (2) before a specific agenda item is debated and voted upon regarding that item and (3) general public comment. The exercise of the right to address the board is subject to restriction as to time and appropriate decorum. All persons wishing to make public comment must fill out a yellow Public Comment Form and submit it to the Secretary to the Board. Public comment is generally limited to three (3) minutes per speaker and the total time available for public comment may be limited at the discretion of the Chairperson. Persons whose speech is impaired such that they are unable to address the board at a normal rate of speed may request the accommodation of a limited amount of additional time from the Chair but only by checking the appropriate box on the Public Comment Form. Granting such an accommodation is in the discretion of the Chair.

The Board of Directors will not and cannot respond during the meeting to matters raised under general public comment. Pursuant to provisions of the Brown Act governing these proceedings, no discussion or action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. However, the board may direct staff to investigate and/or schedule certain matters for consideration at a future Board of Directors Meeting and the staff will respond to all public comment in writing prior to the next board meeting.

**TRANSPORTATION PROFESSIONALS ADVISORY COMMITTEE
MEETING MINUTES FOR THURSDAY, JUNE 8, 2017**

CALL TO ORDER

Chairperson Gracie Davis called the meeting to order at 9:40 a.m.

INTRODUCTIONS

TPAC members and alternates in attendance: Aida Douglas (Long Beach Transit), Eric Hoch (Santa Monica's Big Blue Bus), Diane Amaya (Beach Cities Transit), Gracie Davis (OCTA), Jesse Valdez (East Los Angeles Regional Center), Frances Jacobs (East Los Angeles Regional Center), Kathryn Engel (Glendale Beeline), Kevin Parks McDonald (Foothill Transit), Linda Evans (LADOT), Luz Echavarria (LADOT).

TPAC Members absent: Evelyn Galindo (South Central Los Angeles Regional Center), Jose Medrano (Montebello Bus Lines), Frazier Watts (GTrans), James Lee (Torrance Transit) Giovanna Gogreve (Metro), Sebastian Hernandez (Pasadena).

Access staff in attendance: Hector Rodriguez, Bill Tsuei, Mike Greenwood, F Scott Jewell, Bruce Fink, Sherry Kelley, Matthew Avancena, Randy Johnson, Evie Palicz, Sherry Adams, Lisa Potter, Fayma Ishaq, Alfredo Torales, Yi Lin Zhang, Eric Haack, Elisa Diaz and Alvina Narayan.

Guests: Annette Arriola (Alta Resources), Michael Conrad (Access Rider), Rochelle Goeman (Access Rider), Will Rodman (Nelson Nygaard).

APPROVE MAY 11, 2017 MEETING MINUTES

Motion: Chairperson Davis entertained a motion to approve the May 11, 2017 minutes as printed
First: Kathryn Engel made a motion to approve the minutes as printed
Second: Jesse Valdez
Vote: Members were in favor to approve the minutes as printed.

COMPREHENSIVE OPERATIONAL REVIEW – MID STUDY REPORT

Will Rodman, Project Manager for Nelson Nygaard presented the Mid-Study Report for the Comprehensive Operational Review. Mr. Rodman's presentation detailed a peer review and cost comparison between Access and other similar sized systems. Nelson Nygaard's operational review also included six comprehensive assessment areas:

1. Policies, procedures and practices
2. Fleet and Service Mix
3. Management and Oversight
4. Technology
5. Financial Analysis
6. Alternative Service Model Structures

The presentation concluded with identifying preliminary observations and alternative methods of operation, service and oversight improvements. Due to the scale of the review, Nelson/Nygaard will provide an update in two parts. The consulting team will release its draft report in time for the July TPAC meeting and present some of the preliminary recommendations and findings.

REGIONAL PERFORMANCE DATA

Randy Johnson, Operations Manager presented an Operational Performance Report for May 2017. The presentation outlined and detailed key performance indicators by region, identifying standards for each category along with the performance metrics:

- On-time performance
- Late 4s
- Average initial hold time
- Calls on hold over 5 minutes
- Preventable collisions per 100,000 miles

Antelope Valley Transit Authority's strike affected demand and service delivery for part

of the month.

OFFICER NOMINATING COMMITTEE

Matthew Avancena, Senior Manager, Planning & Coordination announced TPAC Chair and Vice-Chair terms would be ending. Mr. Avancena requested TPAC to form a nominating subcommittee to accept nominations for Chair and Vice-Chair.

NEW BUSINESS RAISED SUBSEQUENT TO THE POSTING OF THE AGENDA

Matthew Avancena announced that Nelson Nygaard is scheduled to return to TPAC in July to provide the Comprehensive Operational Review findings and recommendations.

Aida Douglas reminded TPAC members and guests of the upcoming 41st Annual Awards Dinner for The Disabled Resource Center of Long Beach on June 15, 2017.

ADJOURMENT

Motion: Chairperson Davis requested a motion to adjourn
First: Kathryn Engel
Second: Aida Douglas
Vote: Meeting adjourned at 11:18 a.m.